



GRIFFIN COLLEGE LONDON
(INTERNATIONAL EXAMINATION BOARD)

Appointment Slip

Name :
Subject:
Grade:

Candidate PAN No:
Practical Exam Date:
Practical Exam Time:

Venue:

Candidate Identification

(For all Griffin College London qualifications / Grades)
Candidates completing Griffin College London exams may use this form instead of formal photo ID in accordance with the Candidate Identification Policy.
It must be filled out and signed by a responsible adult as well as the candidate.

Please attach a
photograph
clearly
showing the
Candidate's
face

Name of the Candidate:	
Grade / Performance Diploma / Professional Diploma :	
Subject:	
Date and Time of Exam:	
Exam Venue:	

Declaration

I confirm that the photograph attached is a true likeness of the candidate detailed on this form.

Name:	
Relationship to candidate:	
Signature:	
Date:	

Name of the Candidate:
Candidate Signature:
Date:

Practical Examination

- Examiner will greet the Candidate at the beginning of the session.
- Examiner will check the Candidate Photo Identification (Passport/ School ID) and Appointment Slip.
- There will be Examiner Choice and Candidate Choice Questions.
- When the Examiner raises their 🙌 hand, the candidate should pause the performance piece and wait for their instructions.
- Kindly show your presentation file / Guided Learning hours to the Examiner at the end of your exam session through Camera.
- For Beginner Grade, Grade 1 and Grade 2, there will be an oral theory question.
- For Bharathanatyam Grades 1 -4 candidates are advised to bring the pre-recorded Adavu Solkattu pieces separately to play for the examination.
- For the candidates who will be examined in sight singing, composing Korvai and Natya Nadagam, we will provide Examiner the resources, they will choose one from them.
- Shruthi Box to be available for the Examination.
- Candidates should bring their Folder consists of the Notes and portfolio to the practical examination.
- If you need to leave the exam room at all for a permitted break (a single toilet break is allowed, if essential) or need to tell us anything else about changes to the exam environment, you should say this out loud to the camera as it will be recorded, reviewed, and verified as part of our post-exam quality assurance processes.

Remotely Assessed Theory Examination

With a focus on creating a more reliable and accessible assessment, Online Theory exams give candidates the best opportunity to demonstrate their knowledge and understanding.

How will I take this new assessment?

Candidates take their exam in any location where they have access to a laptop or desktop computer with a webcam and the internet access

Link to Theory Exam

1. Zoom link (will be sent prior to the Theory Exam)
2. Live Exam Link (will be sent prior to the Theory Exam)

This document will take you through the steps required to set up and take an online Theory exam, step-by-step.

Online Theory Exam Set up guide

- Candidate should login into the Zoom link 15 minutes prior to the Examination.
- Complete the security check by showing the Candidate photo ID, Appointment slip to Invigilator
- Complete the room scan of the exam environment by showing the entire exam room including all four walls and behind the computer.
- The desk or surface the candidate is working on showing it is clear of notes, mobile phone or prohibited items.
- The floor around the desk and the underside of the desk
- The exam room should be free from notes, books of any kind or any representation of a Classical Dance / Vocal / instrument resources
- Throughout the exam, be mindful that you should be visible to the camera and you remain in view of camera wherever possible.

Next ...

Open the Live Exam link provided to applicants

- Input the candidates **GCL PAN Number**.
- The email address should be the Responsible Adult if the candidate is under 18.

Read all instructions given on the Screen and complete the exam within the Time scale.

Please make sure you stick to these regulations, as the whole Examination will be recorded (Audio / Video) for quality assurance purposes.

If you need any further assistance, please contact admin@griffincollege.org.uk / call us on +44 2477113598

**Best wishes,
Dr Padma Rahulan
Founder / Chief Executive
Griffin College London(GCL)
International Examination Board**